

**MINEOLA ADVISORY BOARD REVIEW FINDINGS IN CURRENT BYLAWS**

ADVISORY BOARD	APPROVED/ LAST AMENDED	PURPOSE	NUMBER MEMBERS	TERMS*	EX-OFFICIO	SPECIAL REQUIREMENTS FOR BOARD	Comments/Issues identified
Landmark Commission	By Ordinance #94-8-8 Revised 12/18/2000	Among others, but not limited to: Recommending recognition of landmarks; increasing public awareness of the value of historic, cultural, and architectural preservation by developing & participating in public education programs; making recommendations to the city council concerning the use of funds to promote the preservation of landmarks and historic districts; approving or disapproving applications for certificates of appropriateness; preparing specific design guidelines for the review of landmarks and historic districts	9	3 yrs, but no wait or limit for reappointment	As many as 2: Preservation officer and one from Planning & Zoning	Five to have a known and demonstrated interest, competence, or knowledge in historic preservation with the City of Mineola, Two property owners from the historic district, two members from historic organizations	No separate bylaws found; Used Section 2 of Ordinance # 94-8-8 which establishes Historic Landmark Commission
Main Street	March 15, 2000	Provide guidance, advise and liaison with other organizations and agencies, sustaining a high profile in the community to promote the Program	9	Three 2-yr terms, but no wait or limit for reappointment	2: City Admin or designee and Main St manager	Demonstrated interest in the program's purpose & goals; specific experience in administration, finance, program development, advertising, public relations, downtown business activity, communications, design and/or economic development	Official bylaws on file at City Hall state there are 9 board members. However, there are currently 10 members serving on the board, not counting ex-officio.
Marketing (Tourism Advisory Board)	May 14, 2014	Among others, but not limited to: Submitting a proposed budget for spending Hotel Occupancy Tax funds; Advising the marketing director on the implementation of budgeted funds; Assisting in the development of an annual plan; Providing liaison between Marketing Board and other organization and agencies	7	Staggered terms of 3, 2 and 1 year, but no limit or wait for reappointment	As many as 4: City Admin, Asst. City Admin, City Secretary, Marketing director	Policy planning, development and administration and implementation of activities; Public relations; Evaluation of the program; Recruitment, selection and development of Marketing Board members; Four appointed by Council, three submitted by organizations.	Change name from Tourism Advisory Board to Marketing Advisory Board •Ensure appointment of members follows bylaws
Historical Museum	April 1, 2001	To foster, promote, maintain and encourage the civic, social and historical welfare of Mineola and its environs; To preserve and exhibit objects, distinctive to the history of Mineola and Mineola School District	not stated in bylaws	not stated in by laws	Not stated in bylaws	Bylaws refer to payment of association dues	Operating under the wrong type of bylaws

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Parks & Open Spaces	May 18, 2015	Advise Council on matters pertaining to City's natural resources, open spaces and parks; assist in planning, development and use of open spaces and parks consistent with Parks & Open Spaces Master Plan	7	2 yrs., no wait in reappointment (stated in Res #06-04-24A but not specifically in the bylaws approved 5-15-2018)	Yes, but number not stated: City Admin & any staff as directed by City Admin	Demonstrated interest in the program's purpose and goals; experience in administration, finance, program development, advertising, public relations, business activity, communications, tourism and /or economic development; Specific appointment by Ward, ty Administrator, MISD and one at-large. specific appointment by Ward, Mayor, City Administrator, MISD and one at-large.	Clean up specific term: City Manager instead of City Business Administrator

\* Texas Main Street cities and Texas Downtown Association members were polled regarding term limits in their respective bylaws. Results: Majority responding stated that they have term limits written into their program bylaws.